



Church Hill Nursery School October half-term 2023 Playscheme

please fill in both sections of the form



Please fill out every part of the booking form and **return to the nursery. Your place is only booked once we have received full payment.** The last booking date is **Monday 16th October 2023**, however **this does not guarantee that places are still available.** Please check availability with the office when making your booking.

Child's Name: Age and D.O.B:

Parent/Guardian Name & Telephone number:

E-mail Address:

Please select a minimum of 2 days

	Week 1: £36 a day
Mon 23 rd October	FULLY BOOKED
Tues 24 th October	FULLY BOOKED
Weds 25 th October	FULLY BOOKED
Thurs 26 th October	
Fri 27 th October	

PLEASE REMEMBER TO SEND YOUR CHILD WITH A PACKED LUNCH AS THE NURSERY DOES NOT PROVIDE THIS

Terms and Conditions:

- I understand that once the contract is signed, if I wish to make any changes to my provision **a minimum of 2 weeks' notice** is required in writing to the school office email address a 10% cancellation will be charged, **and the full agreed fees will be charged if notice is less than two weeks**
- I understand that if my child is sick, or absent for any reason, the fees are still payable.
- I understand that an unwell child should be kept at home (if they have been vomiting or had a temperature within 48 hours).
- I understand that failure to keep this agreement may result in the loss of my place.
- Once booking has been made, we are unable to swap days
- If you are late collecting your child, there is a charge of **£10 for every 15 minute interval after 6:00pm**

Payments

Please tick one payment option and email proof to admin@fans.waltham.sch.uk:

- School money Childcare Vouchers ref no. TAX FREE CHILDCARE (non refundable)
 Bacs [Churchill Nursery Bank account: 30-99-08 01778227](#)

Signed: (Parent/Carer)
 Print Name Date

OFFICE USE ONLY:

Date of Booking:

Ticked off chart Added to Register Added to SM PAID

Home Address:
Post Code:

(1)Parent/Carer Name:	
Home Address <i>(if different from above)</i> :	
Mobile ☎:	Home ☎:
Work ☎ :	Email:

(2)Parent/Carer Name:	
Home Address:	
Mobile ☎:	Home ☎:
Work ☎ :	Email:

Please give details of any other person authorised to collect the child, or emergency contact::

(3)Parent/Carer Name:	
Home Address:	
Mobile ☎:	Alternative ☎:

(4)Parent/Carer Name:	
Home Address:	
Mobile ☎:	Alternative ☎:

IMPORTANT Please give details of any current Medical Information or Special/additional needs that your child has e.g.: medical conditions/ allergies/ dietary needs: **We are unable to provide 1:1 care. Please also note if your child requires additional support during the school day you must inform us here. Please bear in mind this may be different to the support needed during school term as the provision is very different. Therefore, we may ask you to provide additional care. We are happy for your child to access the playscheme with care you have arranged you must include the carer's name and DBS details on the booking form, normal fees are applicable.**

Any other useful information we should know:

Doctor's Name:

Doctor's Address:

Post Code:

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