

**MINUTES OF THE MEETING OF THE  
FOREST ALLIANCE OF NURSERY SCHOOLS GOVERNING BODY  
HELD ON TUESDAY 30 NOVEMBER 2021 AT 6.00 PM  
VIA ZOOM**

Participants: Ms Pauline France (Chair) **Local Authority Governor**

**Co-opted Governors**

Mr Jana Mills (JM)  
Mr Mark Brown (MB)  
Ms Sally Davey (SD)

**Headteacher – voting**

Mrs Helen Currie

**Parent Governors**

Ms Aalia Chaudhary (AC)  
Ms Katy Thompson (KT)

Clerk to the Governors: Zuhra Kayani

**Summary of agreements and actions:**

Minute reference	Formal agreements and/or actions identified	Named person(s) for action(s) identified	Completion date
1.1	Forward zoom meeting link and papers for the next Finance and Committee meeting held on 2 February 2022 at 12pm Aalia Chaudhary	Chair	1 week
	Date of Next Meeting TBC		

**1. WELCOME AND APOLOGIES FOR ABSENCE**

1.1 The Chair welcomed AC to the Board and introductions were made. AC confirmed she was happy to join the Finance, Pay and Personnel Committee.

**Action: The Chair to forward zoom meeting link and papers for the next Finance, Pay and Personnel Committee meeting held on 2 February 2022 at 12pm.**

1.2 Apologies for absence were received and accepted from Abrar Malik, Lindsay Read and Peter Dawe.

1.3 Apologies for absence not accepted - None

1.4 The clerk confirmed that the meeting was quorate with 7 governors and the Head Teacher present.

**2. DECLARATIONS OF INTEREST**

2.1 Register of Business Interests - Governors were reminded to confirm their Pecuniary Interests on GovernorHub.

2.2 There were no declarations made pertaining to any of the agenda items for this meeting.

**3. SDP STRATEGIC LEADERSHIP AND GOVERNANCE PRIORITIES**

3.1 The Chair reminded the Board that the current priorities had been circulated prior to the meeting. It was noted the two-page document is very helpful and on GovernorHub.

The Chair touched on the main priorities:

- Curriculum for children and children's rights to play
- Safeguarding
- SEND Distributed Leadership across the federation
- Sustainability

**4. POLICY UPDATE**

4.1 The Chair advised of the annual cycle of review of Policies, noting some new National guidance and policies related to COVID risk assessment and mitigation had been uploaded on GovernorHub.

4.2 Board members were reminded to sign off on GovernorHub once they have read a Policy and if any members were experiencing any difficulties accessing GovernorHub to email the Chair and cc Victoria King of Governor Services.

4.3 The Board was alerted to read the annual SEND offer publication 'Keeping Children Safe in Education'. The Chair highlighted every Governor had to read and sign off this document on GovernorHub.

4.4 It was noted both nursery schools SEND offer is on GovernorHub.

**5. GOVERNORS TRAINING PROGRAM**

The Chair reminded the Board details of all training is available on GovernorHub and that all members can access the training delivered by Governor Services free of charge as they are in a Service Level Agreement.

The Chair touched on the importance of attending the induction training for the new Governors.

It was noted most of the training is currently being delivered online.

**6. FPP COMMITTEE MATTERS - CONFIDENTIAL ITEM**

**7. DATE AND AGENDA ITEMS FOR THE NEXT MEETING**

To be confirmed - (first week in February 2022 and before 15 May 2022).

**8. ANY OTHER BUSINESS**

None.

The Chair thanked the Board members for attending the meeting and noted it was lovely seeing new Governors on board.

**Meeting closed at 6:45pm**