

**MINUTES OF A MEETING OF THE FOREST ALLIANCE OF NURSERY SCHOOLS
CHILDREN'S LEARNING AND DEVELOPMENT COMMITTEE HELD ON MONDAY 14
OCTOBER 2019 AT 5.30 P.M. AT CHURCH HILL NURSERY SCHOOL**

Present: Ms Gail Allaway (In the Chair)-Co-opted Governor (GA)

Co-opted Governor
Ms Pauline France (PF)

Head Teacher
Mrs Helen Currie (HC)

Clerk to the Governors: Mrs Caroline Russell

Summary of agreements and actions:

Minute reference	Formal agreements and/or actions identified	Named person(s) for action(s) identified	Completion date
4.2.1.	School Learning Walks: HC to send revised policies to all governors and next learning walk to focus on literacy.	HC	As soon as possible
6.11.	Link Governor Role: -PF to update FGB re this.	PF	FGB meeting 16-10-2019
6.11.	Link Governor Visit: GA to visit late November	GA	End November 2019.
9.1.	Date and Time of Next Meeting: Monday 3 February 2020-5.30 p.m.-CHNS. Draft agenda items per minute.	All+ Governor Services to note/action	03-02-2020

1. WELCOME AND APOLOGIES FOR ABSENCE

1.1. Welcome

All were welcomed to the meeting.

1.2. Apologies for Absence

These were received and accepted from Ms Sally Davey and Mr Abrar Malik.

1.3. Quorum

The meeting was quorate with 3 governors present.

2. DECLARATIONS OF INTEREST

2.1. Declarations of Pecuniary and Personal Interest

Rebranding Exercise: Ms Currie declared a personal friendship re the successful quotation for logos to rebrand as FANS. This represented the cheapest quote (3 obtained) £500 by a considerable margin.

3. ELECTION OF CHAIR AND VICE CHAIR OF THE COMMITTEE FOR THE CURRENT ACADEMIC YEAR 2019/2020 (ELECTIONS CONDUCTED BY CLERK)

Chair's Initials:

SO

6. POLICIES IN PRACTICE AND LINK VISIT SCHEDULE

- 6.1. Teaching and Learning Policy
This was updated and accepted.
- 6.2. Safeguarding and Welfare and Special Educational Needs and Disability
This is an LBWF policy for adoption by the full Governing Body.
- 6.3. Behaviour Policy
Principles from this have been shared with parents.
- 6.4. Equality and Inclusion-Different but Equal
This includes special educational needs and disability and is lengthy but with summaries to go to parents. The annual SEND reports have been updated.
- 6.5. Admissions and Transitions
It was **AGREED** that these be readopted for 2019/2020.
- 6.6. Food Policy
Use of LBWF Catering Service was noted for LHNS. There is content re snacks with veganism added. (Policy **AGREED**).
- 6.7. Attendance Policy
This was adopted. Changes follow liaison with parents with guidance given re circumstances when children should or should not attend School. Staff meetings are held to identify children with low attendance and guidance given to individual families. Absences was noted due to holidays taken during the summer term last year at LHNS. Attendance is below 90% but the School will be persistent with a letter drafted to parents re the value of good attendance. However, attendance at this stage of School life is statutory so the School is limited to persuasion and education in this regard.
- 6.8. Health, Exercise and Nutrition Really Young (HENRY)
There has been training on both sites. Discussion re support for children who are very overweight includes Early Help referrals, physical exercise, work with families re healthy diet. Families are referred to food banks if necessary.
- 6.9. Rights Respecting School Agenda
This was discussed it being agreed to consider future accreditation.
- 6.10. Equalities Objectives
These were set in 2018 and agreed by the Governing Body in 2019/2020 including consideration of opportunities re living in London, making all parents school ready and listening to parents.
- 6.11. Summer Link Visit Schedule
A policy was circulated by PF with 5 link governor roles identified with the inclusion of attendance. These include safeguarding and child's welfare, child's voice (communication and spoken language), children's play and learning and Early Literacy.
The focus for governors will be to understand the running of the Nursery including re literacy and play. It was noted that Ms Campbell had visited re safeguarding recently at LHNS with the review also including safety and talking to the Head Teacher. The role of the special educational needs and disability governor will include monitoring and audit.

- Minutes and matters arising from the last meeting held on 14 October 2019.
- Policies
- Link Governor Visits.
- Children's Learning and Development.
- Children's Behaviour, Well Being and Involvement.
- Equality and Ethical Principles.
- Leadership and Management
- Date and time of next meeting.

10. ANY OTHER BUSINESS

There was none.

The meeting closed at 6.45 p.m.

Chair: Sally Davey (print)

Sally Davey (sign)

Date: 03.02.2020

Chair's Initials: SD
