

**MINUTES OF A MEETING OF THE FOREST ALLIANCE OF NURSERY SCHOOLS
GOVERNING BODY (CHURCH HILL AND LOW HALL NURSERY SCHOOLS)
CHILDREN'S LEARNING AND DEVELOPMENT COMMITTEE HELD ON MONDAY 7
NOVEMBER 2022 AT 4.30 P.M. VIRTUALLY AND AT THE SCHOOL**

Present: Ms Sally Davey (Chair)
Mr Abrar Malik-Co-opted Governor
Ms Helen Currie-Head Teacher
Ms Lindsay Reid-Staff Governor

Clerk to the Governors: Ms Caroline Russell

Summary of agreements and actions:

Minute reference	Formal agreements and/or actions identified	Named person(s) for action(s) identified	Completion date
6.3	Children's Outcomes: LR to send report to SD	LR	As soon as possible
10	Date and Time of Next Meeting: 7 February 2023-4.30 p.m.-Virtual.	All to note. School/ Governor Services to action .	07-02-2023

1. WELCOME AND APOLOGIES FOR ABSENCE

1.1 Welcome

All were welcomed to the meeting.

1.2 Apologies for Absence

There were none.

1.3 Quorum

The meeting was quorate with 4 governors present.

2. DECLARATIONS OF INTEREST

2.1 Declarations of Interest in the Current Agenda Items

There were no declarations made pertaining to any of the agenda items for this meeting.

3. ELECTION OF CHAIR AND VICE CHAIR OF THE COMMITTEE FOR THE CURRENT ACADEMIC YEAR 2022/23

3.1. Election of Chair: Ms Sally Davey was elected unanimously. (Proposed by Helen Currie and seconded by Abs Malik).

3.2. Election of Vice-Chair: Mr Abs Malik was elected unanimously. (Proposed by Sally Davey and seconded by Helen Currie).

4. MINUTES

4.1. Minutes of the Last Meeting Held on 23 May 2022

Chair's Initials:

The minutes were received and accepted, considered signed with an e-copy to be retained by the School and Governor Services.

4.2. Matters Arising

4.2.1. SD to Visit to Meet with Special Educational Needs Coordinator: A visit has been booked for 22-11-2022.

4.2.2. OFSTED Feedback: This was given to a recent FGB meeting.

4.2.3. Peer Observations: These are scheduled for November.

4.2.4. Signature of Mins: This has been done on GovernorHub.

4.2.5. Phonics Training: Abs Malik has contacted the School re this.

5. POLICIES IN PRACTICE AND LINK VISIT SCHEDULE

5.1. Policies have been rewritten for ratification by FGB relating to:

-Safeguarding.

-Sex and Relationships Education (signed off by FGB in May)

-Parents' Charter

-Food policy.

6. CHILDREN'S LEARNING AND DEVELOPMENT

6.1. Teaching and Assessment and Learning Matters:

6.1.1. Individual pupil reports have been sent to parents using curriculum goals data. There was also a personal comment for each child included by key practitioners. Reports will be sent 3 times annually in December, March and summer.

6.1.2. Curriculum goals have been redrafted and will be emailed to parents. Staff have 1 hard copy for use as a spreadsheet. LR noted that reports went well with each child having a different report. A copy was screen shared showing a photo of each child with a statement for each goal e.g. 'I can draw my story and share with support'. HC reported that staff from another nursery school had visited and that the schools would work together for inclusion mark accreditation.

6.2. Parents' Charter, Equality, SEND Report and Local Offer, Admissions, Transitions and Attendance

HC noted that attendance at LHNS was very good last year but is lower this year so will write to parents. Most children have finished either milestone 3 or 4 (more able) so there is scope to differentiate. There has been very good progress made in maths but this is the lower attainment point.

LR and HC are writing case studies for each subject area for an average and able child. The 'local offer' has been written for the FGB to approve and to be posted on the federation website.

6.3. Children's Outcomes

ACTION: LR to send report to SD.

6.4. Children's Voice and Tales Toolkit

LR noted that there is termly evidence showing language development re story-telling and use of complex vocabulary, resilience and behaviour in class. Symbols are used to identify problems by the child if they cannot vocalise. A sample assessment was read to the meeting re language and personal, emotional and social development.

Adults use adaptive responses and there is use of video content to show problem solving and solutions.

7. CHILDREN'S BEHAVIOUR, WELL BEING AND INVOLVEMENT

7.1. SEND Offer and Learning Walk

SD will talk to the SENCO, do a learning walk and consider 12 Education and Health Care plans which cover areas including speech and language delay and undiagnosed autism. Learning walks are planned with SD, there is ECKERS training planned for 23 and 27/11 at Church Hill and Low Hall respectively that will be shared with the next FGB meeting prior to the next School Improvement partner visit.

7.2. Safeguarding Matters

There is social services and police involvement with 11 children in the 2 schools reflecting serious concerns. These include a child on roll but in danger abroad reflecting the direct impact of COVID and poverty. The police are regularly e-updated.

8. DIFFERENT BUT EQUAL: EQUALITY AND INCLUSION/SEND CODE OF PRACTICE EQUALITIES OBJECTIVES REVIEW

8.1. All governors have been sent a School Development Plan including equalities objectives based on the pillars of well being. These include learning, activeness, mindfulness and connectivity.

9. LEADERSHIP AND MANAGEMENT

9.1. 2 Year Old Provision

A separate provision is to be created at CHNS subject to funding. There are more children with special needs at LHNS with increased nappy changes so that duty is shared by two people.

9.2. Finance

The current inflationary situation is challenging at both schools. Voluntary funding is being used to pay for resources e.g. paper and paint but voluntary donations have reduced especially at LHNS. HC reported that top up funding is likely to be increased significantly but is still less than that paid in other boroughs. There is no recharge of Head Teacher time to the LHNS budget which reduces the need for a Loan. It is hoped that expenditure reductions to be announced by central government will not affect the schools budgets significantly.

9.3. Participation in Early Education Networks and Organisations

9.3.1. There has been work with Roland Hill Nursery in Tottenham which is a large Nursery school recently graded 'outstanding' to apply for a quality inclusion mark in SEND provision.

9.3.2. There is also work with Sheringham Nursery including an application for good practice funding including an artist project.
HC also sits on the Early Years' Teaching hub with LR to undertake NPQH qualification.

9.3.3. HC participates in the Leyton partnership, Early Years Task and Finish Group, WF training for curriculum goals, SEN support and Schools' Forum. There is also a project for the schools to use the grounds of Walthamstow School for Girls for forest education mid November it being hoped to transport LHNS children there by minibus.

10. DATE AND TIME OF NEXT MEETING AND DRAFT AGENDA ITEMS

10.1. Date and Time of Next Meeting

This will be held on 7 February 2022 at 4.30 p.m. virtually.

10.2.2. Draft Agenda Items for Next Meeting

- Welcome/Apologies for absence.
- Declarations of interest/quorum.
- Minutes and matters arising from the last meeting held on 7 November 2022.
- Policies in Practice and Link Visit Schedule
- Childrens' Learning and Development
- Children's Behaviour, Well Being and Involvement
- Different but Equal: Equality and Inclusion/SEND Code of Practice/Equalities Objectives Review
- Leadership and Management
- Date and Time of Next Meeting and draft agenda items.
- Any other business.

11. ANY OTHER BUSINESS

There was none.

The meeting closed at 5.45 p.m.