

**MINUTES OF A MEETING OF THE FOREST ALLIANCE OF NURSERY SCHOOLS
GOVERNING BODY (CHURCH HILL AND LOW HALL NURSERY SCHOOLS) HELD ON
MONDAY 3 FEBRUARY 2020 AT 5.30 P.M. AT CHURCH HILL NURSERY SCHOOL**

Present: Ms Pauline France (Chair)-Co-opted Governor (PF)

Co-opted Governor

Ms Sally Davey (SD)

Head Teacher

Mrs Helen Currie (HC)

Staff Governor

Ms Lindsey Read (LR)

Clerk to the Governors: Ms Caroline Russell

Summary of agreements and actions:

Minute reference	Formal agreements and/or actions identified	Named person(s) for action(s) identified	Completion date
4.1.	'I can as I leave Nursery': Recommend statement to FGB for adoption and add line re use of home language/non-verbal communication.	PF/HC	05-02-2020
4.3.	SIP Report: HC to forward to FGB	HC	Ongoing
5.2.	SEND Link Governor Visit: PF to visit before FGB on 05/02/2020 re technology.	PF	05/02/2020
	Date of next meeting:	All /GS	Immediate

1. WELCOME AND APOLOGIES FOR ABSENCE

1.1 Welcome

All were welcomed to the meeting.

1.2 Apologies for Absence

Apologies for absence were received and accepted from Mrs Gail Allaway and Ms Sally Davey.

1.3. Quorum

The meeting was quorate with 4 governors present.

2. DECLARATIONS OF INTEREST

2.1 There were no declarations made pertaining to any of the agenda items for this meeting.

Chair's Initials:

3. MINUTES

3.1. Minutes of the Last Committee Meeting Held on 14 October 2019

These were received and agreed to be an accurate record of the meeting. Ms France signed a copy of the minutes for retention by the School.

3.2. Matters Arising

3.2.1. Learning Walks

These are to be arranged.

3.2.2. Link Governor Responsibilities

These have been agreed and advised to governors.

4. CHILDREN'S LEARNING AND DEVELOPMENT

4.1. Teaching and Learning Matters-School Development Plan Priorities

Cultural Capital: All staff are planning visits. There will be supply costs to cover this so that teachers can lead visits and go off site. Costs will be budgeted and linked to the School Development Plan.

Training: This is going well including re special educational needs and disability, cultural capital and play. SEND training is supported by Whitefields' School with a focus on inclusion, use of adults, planning using the OFSTED inspection framework and sharing of practice. This has generated £5,000 income over the year including training for children minders.

'I can as I leave Nursery...': This was presented and discussed including information re pedagogy including assessment statements and curriculum intent. Examples of high quality interactions to support play have been advised to teachers and reflects current practice. The statement could be shared with parents to support learning at home.

ACTION: Recommend to FGB to adopt and add a line re use of home language/non-verbal communication e.g. gesture, facial communication.

4.2. Assessment and Children's Outcomes

It was noted that LE is leading on data. A significant number of children at LHNS have made good progress in 2018/19 but a number have special educational needs so attainment may be less high. Children are grouped for speaking, maths, literacy and reading/writing with an emphasis on development point and next steps within a group.

4.3. Child's Voice/Literacy and Tales Toolkit

A link visit is to be arranged but a visit by SC in the autumn term included Child's Voice. The School Improvement Partner reviewed Tales Toolkit with good feedback received. Name badges are to be given to children to wear and use for speaking and listening and writing. Phonics teaching will be targeted next term with use of more differentiated groups. Story groups are planned to include learning objectives such as phonics patterns, thematic and music links, vocabulary and prediction.

ACTION: HC to forward the SIP report to FGB.

5. CHILDREN'S BEHAVIOUR/WELL BEING AND INVOLVEMENT

5.1. Use of Tales Toolkit

Tales Toolkit is used for conflict resolution to support behaviour and well-being. There is good evidence of capacity to reflect and monitor.

5.2. SEND Link Visit

ACTION: PF to visit before FGB on 05/02 re technology.

5.3. Safeguarding Matter
Reported as confidential

6. EQUALITY AND ETHICAL PRINCIPLES IN PRACTICE

6.1. Update on Equality Objectives
These include facilitating equal access to the cultural opportunities and facilities on offer in London and have been reviewed in the SEF.

6.2. Eco-School
Recycling bins have been changed with paper now separated. Zero Emissions Delivery deliver lunches by bike, eco cleaning products are used and tea and coffee is Fairtrade. The federation is proposing to us contracted cleaners at LHNS paid at London Living Wage who will use eco products.

7. LEADERSHIP AND MANAGEMENT

7.1. Future Sustainability of High Quality Early Education
Minuted as confidential (Ms Read left the meeting on grounds of confidentiality).

7.2. Early Education Networks and Organisations
PF/HC reported attended at a Walthamstow West Partnership well-being project proposed to share practitioners between schools e.g. for art and music therapy.

7.3. London Save Our Nursery Schools Campaign Group
PF reported attendance at this with more London based meetings proposed to include analysis of top up funding. HC noted that LA funding has been identified to pay national non-domestic rates.

8. DATE AND AGENDA ITEMS FOR THE NEXT MEETING

8.1. Date and Time of Next Meeting
Monday 15 June 2020-5.30 p.m.-Church Hill Nursery School.

8.2 Agenda Items
-Welcome and apologies for absence.
-Declarations of interest.
-Minutes and matters arising from the last meeting held on 3 February 2020.
-Children's Learning and Development.
-Children's Behaviour, Well Being and Involvement.
-Equality and Ethical Principles in Practice.
-Leadership and Management.
-Date and time of Next Meeting + draft agenda items.
-Any other business.

9. ANY OTHER BUSINESS

There was none.
The meeting closed at 6.40 p.m.

Chair: (print)

..... (sign)

Date:

Chair's Initials:
