

**MINUTES OF A MEETING OF THE FEDERATED ALLIANCE OF NURSERY SCHOOLS
(FANS) HELD ON MONDAY 29 NOVEMBER 2021 AT 5.30 P.M. VIRTUALLY**

Present: Sally Davey (Chair)-Co-opted Governor (SD)
 Helen Currie-Executive Head Teacher (HC)
 Lindsay Read-Staff Governor (LR)
 Abs Malik-Co-opted Governor (AM)

Clerk to the Governors: Caroline Russell

Summary of agreements and actions:

Minute reference	Formal agreements and/or actions identified	Named person(s) for action(s) identified	Completion date
3.2.4.	SEND Link Governor Visit: Sally D to schedule zoom calls with each SENCO before January.	SD/HC	As soon as possible
4.2.2.	Children's Learning and Development Walk: SD to schedule with Lorraine Manford, School Improvement Partner. (25/01/2022). Abs Malik and newly appointed/elected governors to be involved if possible	SD/LM	As soon as possible
4.3.	Keeping Children Safe in Education: Staff to read section 1, governors section 2 and senior leaders sections 3 and 4.	Staff/ governors/ SLT	As soon as possible
4.4.	Food Hygiene Certificates: Mandatory training to be extended to WSFG students and to after school and play scheme workers.	HC/students/ play workers	Ongoing
9	Date and Time of Next Meeting: Monday 21 February 2022-5.30 p.m.-Zoom.		

1. WELCOME AND APOLOGIES FOR ABSENCE

1.1 Welcome

All were welcomed to the meeting.

1.2 Apologies for Absence

There were none.

1.3 Quorum

The meeting was quorate with 4 governors present.

2. DECLARATIONS OF INTEREST

2.1 Declarations of Interest in the Current Agenda Items

There were no declarations made pertaining to any of the agenda items for this meeting.

3. MINUTES

3.1. Minutes of the Last Meeting Held on 03-02-2020

These were received and accepted with no matters arising not considered elsewhere on the agenda. The minutes were considered signed, e-copies to be retained by the School and Governor Services.

3.2. Matters Arising

3.2.1. Recovery Curriculum: SD visited and has written a report. She noted that the curriculum was shared with families throughout the pandemic with assessments made once the children have settled in school.

3.2.2. 'I Can as I Leave Nursery': This statement was recommended to FGB for adoption with a statement added relating to use of home languages and non-verbal communication.

3.2.3. School Improvement Partner's Report

This was produced by Lorraine Manford and forwarded to FGB.

3.2.4. Special Educational Needs and Disability Link Governor Visit

This was made before the FGB meeting on 05/02/2020 regarding use of technology.
ACTION: Sally to schedule zoom calls with each SENCO before January 2022.

4. POLICIES IN PRACTICE AND LINK VISIT SCHEDULE

4.1. Policies

4.1.1. HC reported that MB, safeguarding link governor, had visited school and that a safeguarding visit had been done which will be reported on the school website. Use of an e-reporting system 'My Concern' was noted. A 'welcome' booklet is evolving in response to feedback from parents.

4.1.2. Pat E has met with NEST, a local nursery and worked with nursery staff and families regarding welcome, communication and preparation of families for admission to the nursery. There was some adverse chat on Facebook re admin at CHNS which has been addressed with the family concerned.

4.1.3. LR reported that she has made an aide-memoire re safeguarding following recent update to Keeping Children Safe in Education.
ACTION: Staff to read section 1, governors section 2 and senior leaders sections 3 and 4.

4.2. Teaching and Learning Policy

4.2.1. This will be adopted and updated regarding curriculum goals within the Early Years guidance relating to relationships and use of language in relation to body parts. (The expectation is that standard English will be used e.g. penis, vulva.

4.2.2. **ACTION:** Sally D will schedule a CLD walk with Lorraine Manford, School Improvement Partner.

4.2.3. Reports have been received regarding the SEND offer and a report re SEND provision.

4.3. Parents' Charter

This refers to curriculum goals, assessment once children have settled in the Nursery and then the offer of a zoom call to parents to discuss this. The last meeting renewed curriculum goals which were agreed by FGB and updated on the school website.

4.4. Food Policy

This has been updated and amended from an LBWF policy regarding the need for food hygiene training and certificates (mandatory). At CHNS this may need to be extended to include students from Walthamstow School for Girls and after school and holiday scheme play workers.

5. CHILDREN'S LEARNING AND DEVELOPMENT

5.1. Teaching and Assessment and Learning Matters

5.1.1. Curriculum goals have been created and are being used e.g. design and technology junk modelling and music. Staff from the Lloyd Park Centre have joined INSET which included re provision for music and multi cultural and diversity issues. Significant evidence of this has been seen at both schools.

5.1.2. The next INSET session will include consideration and discussion of curriculum goals which will be shared with parents. Curriculum Statements for 2 year olds and children with autistic spectrum conditions will be written with an emphasis on achievable goals possibly using the Whitefields School assessment model.

5.1.3. Equalities objectives have been updated on the School website.

5.2. Admissions and Transitions

5.2.1. These are being reviewed with a view to expansion from May of postcodes served by the School to admit more children from lower income households.

5.2.2. Attendance will be reviewed this term with a focus on families attending less than 50% and again in the spring term with a focus on families attending less than 70%.

5.3. Children's Outcomes

These were lower last year than pre pandemic (LR to circulate spreadsheet) re attainment at age related expectations or above and there is a widening gap between children considered to have special needs and those not. This reflects pandemic related issues with numbers lower on entry but the majority of children have been in school this year. The effects of the pandemic are still apparent regarding communication, language and personal and social development.

5.4. Special Educational Needs and Disability Register

This was noted with significant numbers of vulnerable children at LHNS in particular.

5.5. Child's Voice/Tales Toolkit

This is used by reference to assessment criteria with staff to assess by reference to a minimum of 3 stories per annum as a means of demonstrating language development.

6. CHILDREN'S BEHAVIOUR, WELL BEING AND INVOLVEMENT

6.1. Special Educational Needs and Disability Offer

This is on the School website.

6.2. Learning Walk

SD did this virtually during lockdown.

6.3. Children of Concern

Supervision of staff will continue regarding this.

7. 'DIFFERENT BUT EQUAL'-EQUALITY AND INCLUSION/SEND CODE OF PRACTICE EQUALITIES OBJECTIVES REVIEW

7.1. Equalities objectives are ongoing including the restarting of visits to local places.

7.2. Content re equalities objectives will be reviewed by reference to curricular goals. The School has participated in a 'We Play' project with the Leyton Children and Family Centre including support for low income families with the cost of toys.

7.3. £1500 funding is being shared with Acacia Nursery and there is a further £14,000 to continue and extend work with the Leyton Children and Family Centre and Arbor Academy Trust who manage Acacia Nursery.

Q. Any feedback re how families are using play resources? **A.** Yes, there has been contact with families re the use of these for play, communication and as an inducement to cooperate with domestic routines.

8. LEADERSHIP AND MANAGEMENT

8.1. Provision for 2 Year Olds

Curriculum goals will be written and a new statutory 2 year old check is awaited.

8.2. Resource Development and Curriculum Related Changes

8.2.1. Resources have been purchased for music and wi fi and IT problems are being addressed. Music and multi-cultural diversity have been resourced with multiple displays at both schools and an International Day held. LHNS would benefit from more resourcing which could be subsidised by CHNS.

8.2.2. Delegated funding is to be increased to all maintained nurseries by 3.5p per hour.

8.3. Early Education Networks

There has been work done with the Leyton families projects, north east London hub including Haringey and use of the tales toolkit in LBWF.

9. DATE AND AGENDA ITEMS FOR THE NEXT MEETING

9.1. Date and Time of Next Meeting

Monday 21 February 2022-5.30 p.m.-Zoom.

10. ANY OTHER BUSINESS

There was none.

The meeting closed at 6.40 p.m.